



Articulation Agreements
between
Taylor Business Institute
and
Other Colleges and Universities

TAYLOR BUSINESS INSTITUTE & GOVERNORS STATE UNIVERSITY

Transfer Guide for Associate of Applied Science in Electrical Engineering Technology to Business and Applied Science

The following is presented as an articulation agreement between Taylor Business Institute (TBI) and Governors State University (GSU) for the Business and Applied Science degree program based on the current catalogs of both schools. The student would receive an Associate of Applied Science (AAS) degree from TBI and a Bachelors of Arts (BA) degree in Business and Applied Science from GSU. (All credit hours have been converted from quarter to semester hours.)

I. TRANSFERABLE GENERAL EDUCATION (21.35 Hours)

Communications (8.01 hours)

- ENG 101 - English Composition I (2.67) (Meets ENGL 1000)
- ENG 102R - English Composition II (2.67) (Meets ENGL 1010)
- SPH 101 - Speech (2.67) (Meets COMM 1000)

Humanities and Fine Arts (2.67 Hours)

- ENG 200 - Survey of American Literature (2.67) **OR**
- HIS 101 - United States History: 1865 to the present (2.67) **OR**
- HUM 102 - Intro to Logic & Critical Thinking (2.67)

Mathematics (2.67 Hours)

- MAT 130 - Quantitative Literacy (2.67) (Meets MATH 2137)

Physical and Life Sciences (5.33 Hours)

- BIO 119/120L- Environmental Biology and Lab (5.33) **OR**
- PHY 109/110L- Physics and Society and Lab (5.33)

Social and Behavioral Sciences (2.67 Hours)

- PSY 107 - Psychology (2.67) **OR**
- SOC 108 - Sociology (2.67)

II. AREA OF CONCENTRATION/MAJOR FIELD (52 Hours)

- CIT 106 - IT Essentials: PC Hardware and Software (2) (Meets MIS 2101)
- CIT 111 - Networking Essentials (2)
- EET 101/102L - Principles of Electronics (4)
- EET 103B/104L - Solid State Devices (4)
- EET 105B/106L - Digital Systems (4)
- EET 107 - Technical Math (2.67)
- EET 125/126L - Advanced Digital Systems (4)
- EET 127/128L - Circuit Analysis (4)
- EET 201A/202L - Digital Communications (4)
- EET 203A/204L - Micro-Controllers (4)
- EET 298 - Senior Project (1.33)
- EET 299 - Integrative Seminar in EET (1.33)
- MAT 103 - Intermediate Algebra (2.67) [req'd for AAS, but does not transfer to GSU]
- PSC 110 - College Readiness (2)
- PROG 101 - CLA: Programming Essentials in C++ (2)
- Select either Networking Track or Programming Track (8)

REQUIRED A.A.S. DEGREE PROGRAM TOTAL: 73.35 Hours (70.68 hours transfer)

III. TO BE TAKEN AT GSU (67 Hours)

Additional General Education Courses (12 hours)

ECON 2301 - Microeconomics (3)

ECON 2302 - Macroeconomics (3)

Life Science or Physical Science Course (3)* [based off of course completed in AAS]

MATH 2100 - Elementary Statistics (3)

Lower Division Core Courses (15 hours)

ACCT 2110 - Financial Accounting (3)

ACCT 2111 - Managerial Accounting (3)

BLAW 2100 - Business Law (3)

MGMT 2100 - Principles of Business Management (3)

MKTG 2100 - Introduction to Marketing Management (3)

Upper Division Core Courses (33 hours)

BUS 3200 - Business Communications (3)

BUS 3700 - Business Statistics (3)

ENTR 3100 - Principles of Entrepreneurship (3)

FIN 3110 - Principles of Financial Management (3)

MGMT 3099 - Business Ethics & Social Responsibility (3)

MGMT 3300 - Human Resource Management (3)

MGMT 3400 - Production and Operations Management (3)

MGMT 3500 - Organizational Behavior (3)

MGMT 4600 - Globalization of Business (3)

MGMT 4900 - Strategic Management (Final Term) (3)

MIS 3101 - Management Information Systems (3)

Upper Division Electives (7 hours)

Upper Division Fine Arts Course (3)*

Upper Division Humanities Course (3)*

Upper Division Electives (1)*

**Refer to GSU catalog for course choices for Section III.*

Minimum Required for BA in Business and Applied Science: 120 Hours

(140.35 hours as written to satisfy AAS, General Education and BAAS requirements.)

For Additional Information:

Governors State University

Office of Admissions

(708) 534-4490

[Email at TransferGuide@govst.edu](mailto:TransferGuide@govst.edu)

[Visit the College of Business at](http://www.govst.edu/cob)

www.govst.edu/cob

Taylor Business Institute

[Visit Taylor Business Institute at](http://tbiil.edu/)

[https://tbiil.edu/](http://tbiil.edu/)



EAST-WEST UNIVERSITY

September 7, 2005

Mrs. Janice C. Parker
President
Taylor Business Institute
200 North Michigan Avenue
Suite 301
Chicago, Illinois 60601

Dear Ms. Parker:

Our two institutions already have an articulation agreement. Besides, our policy is to grant transfer credit for all courses completed by a student at another U.S. accredited institution for an earned associate degree. Please see page 20 of our current catalog. The faculty of East-West University is eager to assist your graduates in their future educational goals.

If you have any question, please do not hesitate to contact me directly. We, at East-West University, look forward to seeing your Associate Degree graduates become baccalaureate graduates of East-West University.

Sincerely,

Dr. Ekkehard-Teja Wilke
Associate Provost

East-West University Curriculum Guide for Taylor Business Institute Transfer Students

Taylor Business Institute			East-West University	
Course Code/Title		Credit Hours	Course Code/Title	Credit Hours
ACC 101	Accounting I	4.0	AC101 Financial Accounting I	4.0
ACC 102	Accounting I Lab	2.0	½ Elective	2.0
ACC 103	Accounting II	4.0	AC102 Financial Accounting II	4.0
ACC 104	Accounting II Lab	2.0	½ Elective	2.0
ACC 105	Spreadsheets	2.0	OA109 Microsoft Suites: Windows, Excel, Word (ACC 105 & BUS 103B)	4.0
ACC 108	Income Tax & Payroll systems	2.0	½ Elective	2.0
ACC 201	Accounting III	4.0	AC303 Intermediate Accounting I	4.0
ACC 202	Accounting III Lab	2.0	½ Elective	2.0
ACC 203	Cost Accounting I	4.0	AC206 Managerial Accounting I	4.0
ACC 204	Cost Accounting I Lab	2.0	½ Elective	2.0
ACC 205	Cost Accounting II	4.0	AC306 Managerial Accounting II	4.0
ACC 206	Cost Accounting II Lab	2.0	½ Elective	2.0
BIO 119	Environmental Biology	4.0	BL305 Environmental Science	4.0
BIO 120L	Environmental Biology Lab	4.0	BL199 Elective	4.0
BUS 101	Keyboarding	2.0	OA101 Keyboarding (BUS101 & BUS104B)	4.0
BUS 102B	Business Communications	4.0	BS205 Business Communications	4.0
BUS 103B	Word Processing/Document Formatting	2.0	OA109 Microsoft Suite: Windows, Excel, Word (ACC105 & BUS103B)	4.0
BUS 104B	Introduction to Computer Application Software	2.0	OA101 Keyboarding (BUS101 & BUS104B)	
BUS 106A	Introduction to Business	4.0	BS101 Introduction to Business	4.0
BUS 110	College Readiness	3.0	HM101 Freshman Seminar	2.0
BUS 200A	Employment Preparation Seminar	2.0	½ Elective	2.0
BUS 201A	Business Law	4.0	BS210 Business Law	4.0
CIS 101	Introduction to Computers and Information Systems	2.0	CI101 Computer Technology and Applications (CIS101 & CIS102A)	4.0
CIS 102A	Introduction to Computer Software	3.0	CI101 Computer Technology and Applications (CIS101 & CIS102A)	4.0
CJS 101	Introduction to Criminal Justice	4.0	CJ201 Introduction to the Criminal Justice System	4.0
CJS 102	Basic Security Concepts and Practices	3.0	No Such Course	
CJS 103A	Electronic Security &			

	Surveillance Lab	2.0		No Such Course	
CJS 104	Introduction to Criminology	4.0		No Such Course	
CJS 105	First Responder and Emergency Procedures Seminar	2.0		No Such Course	
CJS 106	Constitutional Law	4.0	CJ260	Constitutional Law	4.0
CJS 107	Introduction to Corrections	4.0		No Such Course	
CJS 108	Probation and Parole	4.0		No Such Course	
CJS 109	Juvenile Delinquency/ Juvenile Justice	4.0	CJ203	Administration of the Juvenile Justice System	4.0
CJS 110	Police Organization & Management	4.0	CJ240	Police Organization & Management	4.0
CJS 111	Homeland Security & Terrorism	4.0	CJ270	Crisis Intervention and Deviant Behavior	4.0
CJS 112A	Communication and Case Report Workshop	4.0		No Such course	
CJS 201	Criminal Law	4.0	CJ220	Criminal Law and Procedure	4.0
CJS 203A	Firearms Safety and Defensive Tactics Seminar	2.0		No Such Course	
CJS 204	Criminal Investigations	4.0	CJ230	Criminal Investigations	4.0
COM 100	Basic Writing and Oral Communications	4.0		No Such Course	
EET 101	Principles of Electronics	4.0	ET101	Basic Electronics	4.0
EET 102L	Principles of Electronics Lab	2.0	ET102	Basic Electronics Lab	4.0
EET 403B	Solid State Devices	4.0	ET155	Solid State Devices	4.0
EET 104L	Solid State Devices Lab	2.0	ET156	Solid State Devices Lab	4.0
EET 105B	Digital Systems	4.0	ET150	Introduction to Digital Systems	4.0
EET 106L	Digital Systems Lab.	2.0	ET151	Introduction to Digital Systems Lab	4.0
EET 107	Technical Math	4.0			
EET 110	Excel as an Engineering Tool	4.0	CI213	Microcomputer Spreadsheet	4.0
EET 125	Advanced Digital Systems	4.0	ET270	Digital Circuits	4.0
EET 126L	Advanced Digital Systems Lab	2.0	ET271	Digital Circuits Lab	4.0
EET 127	Circuit Analysis	4.0	ET106	Circuit Analysis	4.0
EET 128L	Circuit Analysis Lab	2.0	ET107	Circuit Analysis Lab	4.0
EET 201A	Digital Communications	4.0	ET303	Digital Communication Engineering I	4.0
EET 202L	Digital Communications Lab	2.0			
EET 203A	Microcontrollers	4.0	ET485	Embedded Design	4.0
EET 204L	Microcontrollers Lab	2.0	ET486	Embedded Design Lab	4.0
ENG 101	English Composition I	4.0	EN151	Rhetoric and Style	4.0
ENG 102R	English Composition II	4.0	EN152	Writing From Sources	4.0

ESL 101	Beginning Level		EN081	ESL – Low to Intermediate Writing/Grammar (EN083)(Placement)	
ESL 102	High Beginning Level		EN084	ESL – Low to Intermediate Reading (placement)	
ESL 103	Intermediate Level		EN091	ESL – Intermediate Writing/Grammar (EN093)	
ESL 104	High Intermediate Level		EN094	ESL – Intermediate Reading (placement)	
ESL 105	Advanced Level		EN095	ESL – Advanced Writing/Grammar (EN097)	
ESL 106	The Proficiency Level		EN098	ESL – Advanced Reading (placement)	
ESL 107	Advance ESL Proficiency Seminar			No such course	
HUM 102	Introduction to Logic and Critical Thinking	4.0	EN214	Logic	4.0
ITE 102	Programming Essentials	4.0	CI198	Elective	4.0
ITE 112L	Programming Essentials Lab	2.0			
ITE 103L	Computer Troubleshooting Lab	3.0	CI199	Elective (ITE 103L & ITE 112L)	4.0
ITE 104	Introduction to Visual Programming	4.0	CI208	Visual Basic I	4.0
ITE 201A	Advanced Programming	4.0	CI248	Visual Basic II (ITE 104 & ITE 201A & ITE211L)	4.0
ITE 211L	Advance Programming Lab	2.0			
MAT 100	Foundations of Mathematics	4.0	MT121	College-Preparatory Mathematics	4.0
MAT 103	Intermediate Algebra	4.0	MT123	Elementary Algebra	4.0
MAT 130	Quantitative Literacy	4.0	MT156	General Education Mathematics	4.0
MBS 101	Introduction to Medical Billing	4.0	MD115	Introduction to Medical Billing	4.0
MBS 102A	Anatomy and Physiology I	4.0	MD126	Human Anatomy and Physiology For Medical Staff	4.0
MBS 103A	Anatomy and Physiology II	4.0		No such Course	
MBS 104A	Medical Terminology	4.0	MD117	Medical Terminology	4.0
MBS 106A	Introduction to Medical Coding	4.0	MD132	Introduction to Medical Coding	4.0
MBS 201A	Medical Billing	4.0	MD125	Advanced Medical Billing	4.0
MBS 202A	Medical Coding for Billers	4.0	MD202	Advanced Medical Coding	4.0
MBS 203A	Computerized Physician Billing I	2.0		No Such Course	
MBS 204A	Computerized Physician Billing II	2.0		No Such Course	
MBS 205A	Medical Collections	3.0		No Such Course	
MBS 206A	Medical Law & Ethics	4.0		No Such Course	
MBS 207A	Hospital Billing	2.0		No Such Course	
MBS 208A	Medical Transcription	2.0		½ Elective	2.0
PSY 107	Psychology	4.0	PS101	Introduction to Psychology	4.0
SOC 108	Sociology	4.0	SC101	Introduction to Sociology	4.0
SPH 101	Speech	4.0	EN166	Speech	4.0

National-Louis University

Chicago Campus

122 South Michigan Avenue
Chicago, Illinois 60603-6119

P 312 261 9650
F 312 261 3057

January 24, 2002

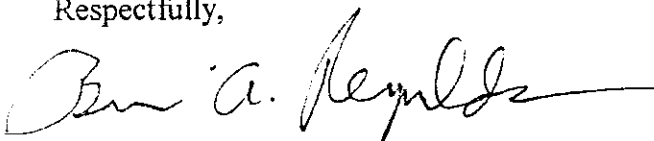
Mrs. Janice C. Parker, President
Taylor Business Institute
200 North Michigan Avenue
Suite 301
Chicago, IL 60601

Dear Mrs. Parker:

Enclosed please find the Articulation Equivalency, which you kindly requested between your institution and National-Louis University. The faculty of the College of Management and Business is eager to assist your graduates in their future educational goals. As you can see most of your offerings have a direct transfer into our various business related, on-campus, programs.

I hope that the enclosed document meets with your approval. If you have any questions or concerns please do not hesitate to contact me directly. We, at the College of Management and Business look forward to seeing your students soon.

Respectfully,



Brian A. Reynolds, Ph. D.
Director, On-Campus Business Programs
College of Management and Business

cc: Dr. Catherine Honig
Dr. Linda Tafel
Mr. Don Grady
Ms. Karen Daca

Chicago Campus

122 South Michigan Avenue
Chicago, Illinois 60603-6119

P 312 261 9650

F 312 261 3057

January 24, 2002

Mrs. Janice C. Parker, President
Taylor Business Institute
200 North Michigan Avenue
Suite 301
Chicago, IL 60601

Dear Mrs. Parker:

Enclosed please find the Articulation Equivalency, which you kindly requested between your institution and National-Louis University. The faculty of the College of Management and Business is eager to assist your graduates in their future educational goals. As you can see most of your offerings have a direct transfer into our various business related, on-campus, programs.

I hope that the enclosed document meets with your approval. If you have any questions or concerns please do not hesitate to contact me directly. We, at the College of Management and Business look forward to seeing your students soon.

Respectfully,



Brian A. Reynolds, Ph. D.
Director, On-Campus Business Programs
College of Management and Business

cc: Dr. Catherine Honig
Dr. Linda Tafel
Mr. Don Grady
Ms. Karen Daca

Chicago, IL
Elgin, IL
Evanston, IL

Wheaton, IL
Wheeling, IL
Washington, D.C.

Orlando, FL
Tampa, FL
Atlanta, GA

St. Louis, MO
McLean, VA
Beloit, WI

Milwaukee, WI
Heidelberg, Germany
New York, NY



UNIVERSITY OF PHOENIX

University Services

4615 East Elwood Street
Phoenix, Arizona 85040

March 6, 2006

Taylor Business Institute
200 North Michigan Avenue
Chicago, IL 60645
Attn: Nunu Getachew

Dear Ms. Getachew,

Thank you for the opportunity to articulate with Taylor Business Institute. Please find enclosed your copy of the signed Articulation Agreement between Taylor Business Institute and University of Phoenix.

We want to ensure that articulation between our institutions is efficient, and desire information on the success of this partnership.

Please do not hesitate to call if you need any further information.

Sincerely,

A handwritten signature in black ink that reads "Linda Rose-Watts". The signature is fluid and cursive, with a large loop at the end.

Linda Rose-Watts
Associate Director of Admissions
480-317-6124
Fax: 480-643-1514
Linda.Watts@phoenix.edu

LRW:jj



Articulation Agreement between Taylor Business Institute and National Louis University

I. PURPOSE

This articulation agreement is designed to coordinate transfer policies, enhance advising, and promote the acceptance of the transfer of associate degrees from Taylor Business Institute to National Louis University (NLU).

II. ELEMENTS OF THE AGREEMENT

A. Admissions Practices

1. NLU will accept applications from students who wish to transfer from Taylor Business Institute into any related baccalaureate degree program at NLU as noted on the transfer guides accompanying this agreement. Transferring Taylor Business Institute applicants must meet the same admissions criteria as other students applying for transfer to NLU.
2. TBI graduates applying to a related degree program at NLU who have a cumulative GPA of at least 2.0 are guaranteed admission to National Louis University. Once admitted, students are subject to all other policies and procedures, including residency requirement of NLU, as outlined in the NLU catalog. Students who have questions may consult a counselor and/or advisor at either institution for assistance.
3. International students applying to NLU are required to meet NLU's proof of English language requirements. A foreign transcript evaluation will be necessary for any credits that a student wishes to transfer in from an institution outside of the United States.

B. Acceptance and Application of Credits

1. A total of 180 QH is required for completion of the bachelor's degree at National Louis University. The maximum number of transfer credits accepted from TBI will be equal to 120 quarter hours or 80 semester hours. Under this agreement, all courses required to complete the specific related associate's degree program will be transferred into the bachelor's program in their entirety, subject to each NLU program's grade and residency restrictions. All education programs require a grade of C or higher.
2. This agreement covers all related certificates as specified in the attached

appendixes. Additional programs might be added at the later date at the discretion of both institutions.

3. NLU will evaluate courses/credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), or other testing programs. NLU also will evaluate courses/credits earned at other institutions. Students seeking credit for these courses must provide the university with official transcripts for evaluation.
4. Prior Learning Activity and other life experiences credits already evaluated as part of the TBI program will be brought in with the degree, subject to each NLU program's restrictions.

C. Implementation of the Agreement

1. National Louis University and Taylor Business Institute agree to review this agreement annually. TBI and NLU will designate an individual to serve as liaison for the purposes of monitoring this agreement. Each institution will provide updated catalogs to the other immediately upon their availability. Upon request, NLU agrees to provide TBI reports on enrolled TBI transfer students, their majors and academic performance to the extent permitted by law.
2. NLU and TBI agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports.
3. NLU, in collaboration with TBI will provide TBI with student-friendly transfer guides that illustrate transferability of coursework and detail application and admission procedures.
4. This agreement may be amended, as necessary, for specific program articulation without affecting the master agreement.
5. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event that this agreement is terminated, the terms of the agreement contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.

III. SIGNATURES



Malik Iqbal, Chief Academic Officer



June 15, 2020

Date

Date



NATIONAL
LOUIS
UNIVERSITY

nl.edu
(888) 658-8632



LETTER OF INTEREST

Partner Participation in National Louis University's Direct to Success Program

January 29, 2021

Dear Malik:

National Louis University is excited to launch our **Direct to Success Program (D2S)** to provide your students, upon completion of their associates degree, the support, programs, services, and affordability to continue their education in an NLU bachelor's degree program and accelerate toward career success. Participation in this program is non-binding and requires minimal commitment from the Community College, yet offers the students great benefits including our Direct to Success Scholarship Program, a 25% value of NLU tuition.

Key benefits to the National Louis University **Direct to Success Program (D2S)** are:

Generous Credit Transfer and Seamless Transfer Experience

A dedicated Community College Success Team will advise the student all the way through completion of the associate's degree, successfully transferring with generous credit aligned with the Illinois Articulation Initiative (IAI), and through graduation at National Louis University.

Convenient, Predictable Schedule

Our full-time academic course sequence enables graduation within two years with maximum application of financial aid benefits. This convenient and predictable scheduling is tailored to working adults and blends the best of online and on campus modalities, with students having day-time, evening/weekend, and online course options.

Career Acceleration

At National Louis University, integrated career development keeps a student focused on career objectives throughout the completion of the bachelor's degree. A dedicated Career Advisor and the opportunity to participate in the Braven Career Accelerator, a best in class career development program, accelerates the student toward the main objective; launching a career!

Support to Succeed

Smaller class sizes, typically under 30, are fueled by active learning and taught by expert faculty. They are complemented with a structured, co-curricular third year experience to ensure a smooth transition into NLU and a dedicated Transfer Student Support Center with academic and wrap around support for students with any schedule.

Inclusive Community

National Louis University is a diverse and transfer-friendly school community dedicated to social belonging, racial equity, and empowering student voices through engagement.



Outstanding Value

National Louis University has created a D2S Scholarship for your students that keeps their education affordable and a sound investment. The D2S Scholarship covers **25% of the NLU tuition**, with rates as follow:

Per Quarter Hour	\$323
Per Term	\$4,845 (based on 15 QH)
Per Academic Year	\$14,535 (based on 45 QH)

This scholarship makes us among the most affordable private universities for transfer students. To be eligible for the D2S Scholarship, students must meet all graduation requirements for the associate's degree at your college and have achieved a 2.0 GPA and successfully transfer to National Louis University within one year of graduation from the college. To maintain the scholarship, students must complete the NLU bachelor's degree requirements within three years of the first start of NLU classes.

Participation of Partner Colleges in the NLU *Direct to Success Program*

To make these benefits available to your students, the Partner College only need to designate your interest to participate in the program on this document. The NLU Community College Relationship Manager will monitor participation regularly and, upon request, will coordinate reporting on success of the transfer students, subject to FERPA requirements. Additional agreements are as follows:

- NLU and the partner college agree to provide updated catalogs to each other immediately upon availability.
- NLU and the partner college agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, websites, and reports.
- The partner college will agree to publicize the NLU Direct to Success program to all students and, whenever possible, provide NLU with designated workspace from which to conduct outreach and provide advisement to program participants.
- NLU will continually enhance our student friendly transfer guides to reflect program specific articulation agreements, for both revisions to existing agreements and addition of new agreements.
- Participation of the partner college in the NLU D2S program will remain in effect until terminated by either party in writing with a thirty-day notice. In the event of a termination, the students already enrolled in the program will be honored for the D2S scholarship.

National Louis University looks forward to serving your students in the Direct to Success program. A designated signature below represents the interest of the Partner College to provide these benefits to its students.

Community College Relationship Manager
National Louis University

x

Designated School Official
(Partner Community College)

UNDERGRADUATE COLLEGE

BUSINESS AND MANAGEMENT

- BA in Applied Communications
- BA in Business Administration
- BA in Computer Sciences and Information Systems
- BS in Management

HEALTH AND HUMAN SERVICES

- BS in Health Care Leadership
- BA in Human Services
- BA in Human Services/Psychology

SOCIAL AND BEHAVIORAL SCIENCES

- BA in Applied Behavioral Sciences
- BA in Criminal Justice
 - Criminal Justice Administration
 - Forensic Social Justice
- BA in Psychology
- BA in Early Childhood Education
- BA in Early Childhood Practice (Non-Licensure)
- BA in Elementary Education

KENDALL COLLEGE

CULINARY ARTS AND HOSPITALITY MANAGEMENT

- AAS in Baking and Pastry
- AAS in Baking and Pastry (Accelerated)
- AAS in Culinary Arts
- AAS in Culinary Arts (Accelerated)
- BA in Culinary Arts
- BA in Hospitality Management

NLU ADVANCE

COLLEGE OF PROFESSIONAL STUDIES AND ADVANCEMENT

GRADUATE CERTIFICATES

- General Psychology
- Psychological Assessment

GRADUATE

Business and Management

- Master of Business Administration (MBA)
 - Accounting
 - Entrepreneurship
 - Health Services Administration
 - Human Resource Management
 - Nonprofit Management

- MS in Human Resource Management & Development
- MS in Written Communication

Social and Behavioral Sciences

- MA in Psychology
 - Community Psychology
 - General Psychology
 - Psychological Assessment
 - Teaching of Psychology
- Master of Public Administration
 - Community Psychology
 - Health Services Administration
 - Human Resource Management
 - Nonprofit Management
 - Organizational Development
 - Public Policy
 - Public Safety and Justice Leadership
 - Teaching of Public Policy and Administration
- MS in Applied Behavior Analysis

Education Specialist

- EdS in Applied Behavior Analysis

Health and Human Services

- Master of Health Services Administration
- MS in Counseling
 - Clinical Mental Health Counseling
 - School Counseling
- MS in Human Services Management

DOCTORAL

- EdD in Higher Education Leadership

Social and Behavioral Sciences

- PhD in Community Psychology



**NATIONAL COLLEGE
OF EDUCATION**

GRADUATE

- MAT in Early Childhood Education
- MAT in Elementary Education
- MAT in Middle Grades Education
 - Literacy Endorsement
 - Math Endorsement
 - Science Endorsement
 - Social Science Endorsement
- MAT in Secondary Education
 - Biological Science
 - English
 - Foreign Language
 - Mathematics
 - Physical Science
 - Social Science
- MAT in Special Education
- MEd in Education Leadership
 - General Educational Leadership
 - General School Leadership
- MEd in Curriculum and Instruction with Advanced Professional Specializations
 - Curriculum and Instruction Concentration
 - Early Childhood Special Education Concentration
 - English as a Second Language Concentration
 - English as a Second Language and Bilingual Education Concentration
 - Learning Behavioral Specialist I (LBS I) Concentration
 - Mathematics Education Concentration
 - Personalized Option Concentration
 - Reading Teacher Concentration
 - Teacher Leader
- MEd in Early Childhood Education
- MEd in General Special Education
- MEd in Reading Specialist
- MEd in Reading Teacher
- MEd in Special Education

Educational Specialist

- EdS in Educational Leadership
 - District Level Educational Leadership
 - General Educational Leadership
 - General School Leadership

- EdS in Curriculum and Instruction with Advanced Professional Specializations
 - Curriculum and Instruction Concentration
 - Early Childhood Special Education Concentration
 - English as a Second Language Concentration
 - English as a Second Language and Bilingual Education Concentration
 - Learning Behavioral Specialist I (LBS I) Concentration
 - Mathematics Education Concentration
 - Personalized Option Concentration
 - Reading Teacher Concentration

- EdS in School Psychology

DOCTORAL

- EdD in Educational Leadership
 - District Level Educational Leadership
 - Leadership for Learning and Organizational Development
- EdD in School Psychology
- EdD in Teaching and Learning
 - Curriculum, Advocacy and Policy
 - Disability and Equity in Education
 - Reading and Language



100% ONLINE PROGRAMS

ONLINE BACHELOR'S DEGREES

- BS Management
- BA Applied Communications
- BA Business Administration
- BA Criminal Justice
 - *Criminal Justice Administration Major*
 - *Forensic Social Justice Major*
- BA Early Childhood Education
- BA Human Services
- BA Psychology
- BS Computer Sciences and Information Systems (STEM Program)
- BS Health Care Leadership

ONLINE MASTER'S DEGREES

- Master of Business Administration
- Master of Health Services Administration
- Master of Public Administration
- MA Psychology
- MS Human Resource Management and Development
- MS Industrial and Organizational Psychology
- Graduate Certificate in General Psychology
- Graduate Certificate in Psychological Assessment
- Master's in Early Childhood Administration
- Master's in Learning Sciences Education
- Master's in Teaching, Learning, and Assessment
- Master's in Teacher Leadership

ONLINE DOCTORAL DEGREE

- Ed.D. Higher Education Leadership



COLLEGE CREDIT TRANSFER AGREEMENT

TAYLOR BUSINESS INSTITUTE AND ONLINEDEGREE.COM

Taylor Business Institute, (“Institution”) located at 180 North Wabash Avenue, Fifth Floor, Chicago, IL 60601, and OnlineDegree.com, recognize the desirability of OnlineDegree.com students to be able to transfer to Institution’s accredited degree programs and based thereon have entered into a cooperative agreement which will allow students with coursework from OnlineDegree.com to transition into degree programs at Institution. Accordingly, both Institution and OnlineDegree.com agree to the following terms and conditions, effective date: January 28, 2019

ADMISSION, TRANSFER, AND PROGRAM REQUIREMENTS

Credits for undergraduate coursework designated below from OnlineDegree.com are recognized by and transferrable to Institution for students at OnlineDegree.com who satisfy Institution’s transfer policy and admissions requirements. An official transcript must be received before credit may be granted towards a student’s program and only courses with a grade of C or higher, completed within the last 10 years, are transferrable.

Institution is an accredited institution of higher education and evaluation of transfer credit is based on National College Credit Recommendation Services recommendations and in accordance with Institution’s standard transfer policies. Evaluation and acceptance of transfer credits may be subject to change based on accreditation standards or regulatory requirements.

The articulation of courses from OnlineDegree.com to Institution courses is provided in Attachment A.

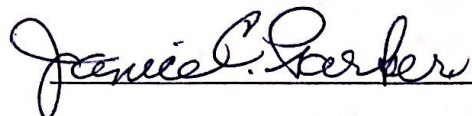
PROMOTION

1. Institution and OnlineDegree.com will post relevant information relating to the agreement on their respective websites.
2. Institution and OnlineDegree.com grant each other a limited non-exclusive license to use their respective logos/trademarks for the sole purpose of performing this agreement.
3. OnlineDegree.com agrees to inform its students and recent alumni of the terms and opportunities of this cooperative agreement.

TERM

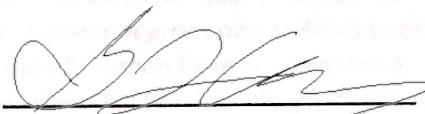
This agreement shall be for three (3) years from the effective date and will renew automatically thereafter on an annual basis. This agreement may be terminated for any reason with 90-days advance written notice by either party.

This agreement may be modified or updated at any time based on accreditation standards or regulatory requirements, or if significant program or policy changes are implemented. Any amendment of this agreement shall be in writing and attached as an addendum to this agreement.



Name: Janice C. Parker
Title: President
Institution: Taylor Business Institute

Date



Grant Aldrich
President
OnlineDegree.com

1/28/19

PROVISIONS

1. OnlineDegree.com and Grant Aldrich will jointly be responsible for the content of their respective websites.
2. OnlineDegree.com and Grant Aldrich will jointly be responsible for the content of their respective websites.
3. OnlineDegree.com and Grant Aldrich will jointly be responsible for the content of their respective websites.

Attachment A- Course Mapping

52.0302 - Accounting Technician Associate Degree Program**OnlineDegree.com Course Equivalent**

Courses			
GenEd	ENG 101	English Composition I	
GenEd	ENG 102R	English Composition II	
GenEd	SPH 101	Speech	
GenEd	MAT 103	Intermediate Algebra	
GenEd	MAT 130	Quantitative Literacy	
GenEd	BIO 119	Environmental Biology	
GenEd	PHY 109	Physics and Society	
GenEd	BIO 120L	Environmental Biology Lab	
GenEd	PHY 110L	Physics Lab	
GenEd	PCS 110	College Readiness (required in first quarter)	
GenEd	PSY 107	Psychology	
GenEd	SOC 108	Sociology	
GenEd	ECN 101	Economic Principles	
GenEd	ENG 200	Survey of American Literature	
GenEd	HIS 101	United States History: 1865 to the present	
GenEd	HUM 102	Intro to Logic & Critical Thinking	
Major	ACC 101	Accounting I	
Major	ACC 102	Accounting I Lab	
Major	BUS 106A	Introduction to Business	
Major	ACC 103	Accounting II	
Major	ACC 104	Accounting II Lab	
Major	ACC 108	Income Tax& Payroll System	
Major	ACC 201	Accounting III	
Major	ACC 202	Accounting III Lab	
Major	ACC 203	Cost Accounting I	
Major	ACC 204	Cost Accounting I Lab	
Major	BUS 201A	Business Law	
Major	ACC 205	Cost Accounting II	
Major	ACC 206	Cost Accounting II Lab	
Support	BUS 101	Keyboarding	
Support	BUS 102B	Business Communication	
Support	BUS 104C	Introduction to Microsoft Office Suite Applications	
Support	BUS 115	Economics for Business	
Major	ACC 299	Integrative Seminar in Accounting Technician	
Support	CIS 101	Introduction to Computers and Information Systems	
Elective	AHC101	Introduction to Public Health	
Elective	BIO101	Biology-Introduction to Organisms and Ecosystems	
Elective	ENV101	Climate Change and Cryosphere	

Credit Hours	Contact Hours		
	Lecture	Lab	Total
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4			0
4	80		80
4			0
3	20	20	40
4			40
4	40		0
			0
4	40		40
4	40		0
			0
4	40		40
2	20	20	40
4	40		40
4	40		40
2	20	20	40
4	40		40
4	40		40
2	20	20	40
4	40		40
2	20	20	40
4	40		40
2	20	20	40
4	40		40
4	40		40
2	20	20	40
4	40		40
2	20	20	40
2	20	40	40
2	20	40	40
2	20	40	40
4	40		40
4	40		40
4	40		40

Course Prefix	Course Title	Contact Hours
PS101	Psychology- Introduction to Psychology	41
EC101	Economics- Introduction to Microeconomics	42
HS103	History- Turning Points in Modern History 15th Century to Present	45
BS102	Business- Introduction to Accounting and Finance	42
HC101	Healthcare- Introduction to Public Health	42
BG101	Biology- Organisms and Ecosystems	41
EV103	Environmental Science- Climate Change and the Cryosphere	48

15.0303 - Electronics Engineering Technology Associate Degree Program

Courses		
GenEd	ENG 101	English Composition I
GenEd	ENG 102R	English Composition II
GenEd	SPH 101	Speech
GenEd	MAT 103	Intermediate Algebra
GenEd	MAT 130	Quantitative Literacy
GenEd	BIO 119	Environmental Biology
GenEd	PHY 109	Physics and Society
GenEd	BIO 120L	Environmental Biology Lab
GenEd	PHY 110L	Physics Lab
GenEd	PCS 110	College Readiness (required in first quarter)
GenEd	PSY 107	Psychology
GenEd	SOC 108	Sociology
GenEd	ECN 101	Economic Principles
GenEd	ENG 200	Survey of American Literature
GenEd	HIS 101	United States History: 1865 to the present
GenEd	HUM 102	Intro to Logic & Critical Thinking
Major	EET 101/102L	Principles of Electronics (Lecture=4, Lab=2)
Major	EET 103B/104L	Solid State Devices (Lecture=4, Lab=2)
Major	EET 105B/106L	Digital Systems (Lecture=4, Lab=2)
Major	EET 107	Technical Math
Major	EET 125/126L	Advanced Digital Systems (Lecture=4, Lab=2)
Major	EET 127/128L	Circuit Analysis (Lecture=4, Lab=2)
Major	EET 203A/204L	Micro-Controllers (Lecture=4, Lab=2)
Major	ITE 103L	Computer Troubleshooting Lab
Major	ITE 104	Introduction to Programming (C, C++)
Maj-Op1	EET 110	Excel as an Engineering Tool1
Maj-Op1	EET 115	Introduction to Networking1
Maj-Op1	EET 201A	Digital Communications2
Maj-Op1	EET 202L	Digital Communications Lab2
Maj-Op2	ITE 102	Programming Essentials1
Maj-Op2	ITE 112L	Programming Essentials Lab1
Maj-Op2	ITE 201	Advanced Programming2
Maj-Op2	ITE 211L	Advanced Programming Lab2
Support	BUS 101	Keyboarding
Major	EET 299	Integrative Seminar in Electronics Engineering Tech.
Support	CIS 102A	Introduction to Computer Software
Elective	AHC101	Introduction to Public Health
Elective	BIO101	Biology-Introduction to Organisms and Ecosystems
Elective	ENV101	Climate Change and Cryosphere
Elective	ROB101	Introduction to Robotics

Credit Hours	Contact Hours		
	Lecture	Lab	Total
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4	40		40
4	80		80
4	80		80
3	20	20	40
			40
4	40		40
4	40		40
			40
4	40		40
6	40	40	80
6	40	40	80
6	40	40	80
4	40		40
6	40	40	80
6	40	40	80
6	40	40	80
2		40	40
2		40	40
2		40	40
4	40		40
4	40		40
2		40	40
4	40		40
2		40	40
2		40	40
2		40	40
3	20	20	40
4	40		40
4	40		40
5	50		50
5	50		50

OnlineDegree.com Course Equivalent

Course Prefix	Course Title	Contact Hours
PS101	Psychology- Introduction to Psychology	41
EC101	Economics- Introduction to Microeconomics	42
HS103	History- Turning Points in Modern History 15th Century to Present	45
CS101	Computer Science- Introduction to Programming	45
HC101	Healthcare- Introduction to Public Health	42
BG101	Biology- Organisms and Ecosystems	41
EV103	Environmental Science- Climate Change and the Cryosphere	48
RB101	Robotics- Introduction to Robotics	47

43.0103 - Criminal Justice and Security Administration Associate Degree Program

OnlineDegree.com Course Equivalent

Courses			Credit Hours	Contact Hours			Course Prefix	Course Title	Contact Hours
				Lecture	Lab	Total			
GenEd	ENG 101	English Composition I	4	40		40			
GenEd	ENG 102R	English Composition II	4	40		40			
GenEd	SPH 101	Speech	4	40		40			
GenEd	MAT 103	Intermediate Algebra	4	40		40			
GenEd	MAT 130	Quantitative Literacy	4	40		40			
GenEd	BIO 119	Environmental Biology	4	40		40			
GenEd	PHY 109	Physics and Society				0			
GenEd	BIO 120L	Environmental Biology Lab	4	80		80			
GenEd	PHY 110L	Physics Lab				0			
GenEd	PCS 110	College Readiness (required in first quarter)	3	20	20	40			
GenEd	PSY 107	Psychology				40	PS101	Psychology- Introduction to Psychology	41
GenEd	SOC 108	Sociology	4	40		0			
GenEd	ECN 101	Economic Principles				0	EC101	Economics- Introduction to Microeconomics	42
GenEd	ENG 200	Survey of American Literature				40			
GenEd	HIS 101	United States History: 1865 to the present	4	40		0	HS103	History- Turning Points in Modern History 15th Century to Present	45
GenEd	HUM 102	Intro to Logic & Critical Thinking				0			
Major	CJS 101	Introduction to Criminal Justice	4	40		40			
Major	CJS 102	Basic Security Concepts & Practices	3	20	20	40			
Major	CJS 103A	Electronic Security & Surveillance Lab	2		40	40			
Major	CJS 104	Introduction to Criminology	4	40		40			
Major	CJS 105	First Responder & Emergency Procedures Seminar	2		40	40			
Major	CJS 106	Constitutional Law	4	40		40			
Major	CJS 107	Introductions to Corrections	4	40		40			
Major	CJS 108	Probation and Parole	4	40		40			
Major	CJS 109	Juvenile Delinquency/Juvenile Justice	4	40		40			
Major	CJS 110	Police Organization and Management	4	40		40			
Major	CJS 111	Homeland Security and Terrorism	4	40		40			
Major	CJS 112A	Communications & Case Reporting Workshop	2		40	40			
Major	CJS 201	Criminal Law	4	40		40			
Major	CJS 203A	Firearms Safety and Defensive Tactics Seminar	2		40	40			
Major	CJS 204	Criminal Investigations	4	40		40			
Support	BUS 101	Keyboarding	2		40	40			
Major	CJS299	Integrative Seminar in Criminal Justice/Security Adm.	2		40	40			
Support	CIS 101	Introduction to Computers and Information Systems	2		40	40			
Elective	AHC101	Introduction to Public Health	4	40		40	HC101	Healthcare- Introduction to Public Health	42
Elective	BIO101	Biology-Introduction to Organisms and Ecosystems	4	40		40	BG101	Biology- Organisms and Ecosystems	41
Elective	CJS125	Cybersecurity and Cybercrime	4	40		40	CJ103	Criminal Justice- Cybersecurity and Cybercrime	43
Elective	ENV101	Climate Change and Cryosphere	4	40		40	EV103	Environmental Science- Climate Change and the Cryosphere	48

51.0707 - Medical Billing and Coding Specialist Associate Degree Program

OnlineDegree.com Course Equivalent

Courses			Credit Hours	Contact Hours			Course Prefix	Course Title	Contact Hours
				Lecture	Lab	Total			
GenEd	ENG 101	English Composition I	4	40		40			
GenEd	ENG 102R	English Composition II	4	40		40			
GenEd	SPH 101	Speech	4	40		40			
GenEd	MAT 103	Intermediate Algebra	4	40		40			
GenEd	MAT 130	Quantitative Literacy	4	40		40			
GenEd	BIO 119	Environmental Biology	4	40		40			
GenEd	PHY 109	Physics and Society				0			
GenEd	BIO 120L	Environmental Biology Lab	4	80		80			
GenEd	PHY 110L	Physics Lab				0			
GenEd	PCS 110	College Readiness (required in first quarter)	3	20	20	40			
GenEd	PSY 107	Psychology	4	40		40	PS101	Psychology- Introduction to Psychology	41
GenEd	SOC 108	Sociology				0			
GenEd	ECN 101	Economic Principles				0	EC101	Economics- Introduction to Microeconomics	42
GenEd	ENG 200	Survey of American Literature	4	40		40			
GenEd	HIS 101	United States History: 1865 to the present				0	HS103	History- Turning Points in Modern History 15th Century to Present	45
GenEd	HUM 102	Intro to Logic & Critical Thinking				0			
Major	MBS 101	Introduction to Medical Billing	4	40		40			
Major	MBS 102A	Anatomy and Physiology I	4	40		40			
Major	MBS 103A	Anatomy and Physiology II	4	40		40			
Major	MBS 104A	Medical Terminology	4	40		40			
Major	MBS 106A	Introduction to Medical Coding	4	40		40			
Major	MBS 201A	Medical Billing	4	40		40			
Major	MBS 202A	Medical Coding for Billers	4	40		40			
Major	MBS 203B	Computerized Billing and Collections/Reimbursements	2		40	40			
Major	MBS 206B	Healthcare Regulations and Guidelines	3	20	20	40			
Major	MBS 211	Pathophysiology and Pharmacology	4	40		40			
Major	MBS 212	Advanced Medical Billing	4	40		40			
Major	MBS 213	Advanced Medical Coding	4	40		40			
Support	BUS 101	Keyboarding	2		40	40			
Support	BUS 102B	Business Communications	4	40		40			
Support	BUS 104C	Introduction to Microsoft Office Suite Applications	2		40	40			
Support	CIS 101	Introduction to Computers and Information Systems	2		40	40			
Major	MBCS299	Integrative Seminar in Medical Billing/Coding Spec.	2		40	40			
Support	SRL 101	Skills Reinforcement Lab-I**			20	20			
Support	SRL 102	Skills Reinforcement Lab-II**			20	20			
Elective	AHC101	Introduction to Public Health	4	40		40	HC101	Healthcare- Introduction to Public Health	42
Elective	BIO101	Biology-Introduction to Organisms and Ecosystems	4	40		40	BG101	Biology- Organisms and Ecosystems	41
Elective	ENV101	Climate Change and Cryosphere	4	40		40	EV103	Environmental Science- Climate Change and the Cryosphere	48

MEMORANDUM OF UNDERSTANDING / AGREEMENT OF COOPERATION

between

TAYLOR BUSINESS INSTITUTE

and

MIDWESTERN CAREER COLLEGE

for

The Development of Academic Cooperation in General Education and Allied Health Programming

Taylor Business Institute (TBI) and Midwestern Career College (MCC) enter into a(n) Memorandum of Understanding / Agreement of Cooperation to establish a program of exchange and collaboration in areas of benefit to both institutions. This Memorandum of Understanding / Agreement of Cooperation (MOU/AOC) will hereby facilitate transfer of credit and delivery of coursework in areas, such as, general education and allied health. This collaboration is mutually beneficial and serves to enhance the intellectual experience of faculty and students on both campuses through educational cooperation. The main objectives of the MOU/AOC are:

1. Program-level articulation between Medical Assisting diploma program offered by MCC and Medical Billing and Coding Specialist associate degree program offered by TBI to ensure transfer of credits for MCC students in the Medical Billing and Coding Specialist program offered by TBI.
2. TBI provides, at its facilities, the general education core coursework training to MCC students.
3. TBI will accept students, upon completion of their English as a Second Language program at MCC, into the associate of applied science degree programs offered at TBI. TBI will not require TOEFL or IELTS from MCC students for admission into the associate of applied science degree programs.

RESPONSIBILITIES

The scope of the MOU/AOC between Taylor Business Institute (TBI) and Midwestern Career College (MCC) covers responsibilities for both parties: The responsibilities are:

Taylor Business Institute (TBI)

1. Taylor Business Institute (TBI) will collaborate with Midwestern Career College (MCC) through exchange of information relating to the activities in teaching and assessment of student learning outcomes. *The scope of this agreement is limited to coursework in fields, such as, general education and allied health programs.*
2. TBI will review MCC's general education and Medical Assisting diploma program curriculum and propose a framework for transfer of credit and/or delivery of said coursework training at TBI for:
 - a. General Education Coursework
 - i. Communications (Oral and Written)

- ii. Humanities
 - iii. Mathematics
 - iv. Physical and Life Sciences (Biology/Physics)
 - v. Social and Behavioral Sciences
- b. Allied Health Related Coursework
- i. Anatomy & Physiology
 - ii. Healthcare Regulations
 - iii. Medical Terminology
 - iv. Pathophysiology and Pharmacology
3. TBI will propose a ‘*Curriculum Map*’ to facilitate requests for transfer of credit. (See **Exhibit-A**)
 4. General Education – TBI proposes to offer training of coursework listed under article #2 to MCC students 3 times in one academic year.
 5. Cost – TBI will provide general education coursework to MCC students at the rate(s) described in the ‘*Cost Addendum*’ attached as **Exhibit-B** to this MOU/AOC. TBI will invoice MCC for cost(s), as described in the ‘*Cost Addendum*’, related to the general education coursework delivered to students enrolled at MCC. Payment on all invoices must be received within thirty (30) days of the invoice date.
 6. Transcript – TBI will issue a transcript of record for successful completion of the coursework offered by TBI to MCC students.
 7. Transfer of Credits – TBI will accept MCC credits, as specified in the ‘*Curriculum Map*’, completed by students transferring to Taylor Business Institute.

Midwestern Career College (MCC)

8. MCC will facilitate the transfer of students from MCC to TBI—such transfers may take place 3 times in one academic year.
9. The academic standing of such students program of study at MCC shall be determined by MCC as the host academic institution.
10. MCC will collaborate with TBI's education and admission staff in assisting students’ transfer to TBI.
11. MCC will accept as credits transferred, all coursework, completed at TBI by MCC students.
12. TBI and MCC will work to develop an articulation agreement(s) for admission to a specific program(s) of study.
13. MCC agrees to pay all costs, as described in the ‘*Cost Addendum*’, related to the general education coursework delivered by TBI to students enrolled at MCC.

The aim of the Memorandum of Understanding / Agreement of Cooperation shall be to achieve a broad balance in the respective contributions and benefits of the collaboration, and this shall be subject to periodic review by both institutions.

This agreement will take effect from the date of its signing and shall be valid for an unlimited period from that date unless sooner terminated, revoked OR modified by mutual written agreement between the Parties, and may be extended by mutual written agreement.

Either party may terminate the Agreement at any time during the term by the provision of three months written notice to the other party.

SIGNATURES

Signed to, and on behalf of
Midwestern Career College (MCC)

Signed for and on behalf of
Taylor Business Institute (TBI)

D. Jeremy Oberfeld
Print Name and Title

D. Jeremy Oberfeld
Signature

Janice Parker
Janice Parker
President

10/11/2017
Date

10/11/2017
Date



Exhibit-A

Program Articulation

Curriculum Map

Taylor Business Institute

Medical Billing/Coding Specialist Program (AAS Degree)

Midwestern Career College

Medical Assisting Program (Diploma)

Program Faculty:

Dr. Syed Neyaz Ahmed, Professor/Program Chair

Mr. Rakesh Kumar, Professor/Faculty Senate President

Dr. Dawn McNeal, Director of General Education

PROGRAM LEARNING OUTCOMES

1. Demonstrate critical thinking skills while applying knowledge of specialized medical, insurance and regulation systems and terminologies.
2. Apply a variety of computer skills necessary to prepare documents related to billing, coding and health care settings.
3. Demonstrate soft skills and qualities necessary for participation in an entry level position in the medical field.

GENERAL EDUCATION (39 Credits)

All beginning first-year students enrolled in the Associate of Applied Science degree programs at Taylor Business Institute will complete 39 credit hours of general education course work prior to graduation with an associate degree.

COMMUNICATIONS (12 hours required)

ENG 101	English Composition I	4
ENG 102R	English Composition II	4
SPH 101	Speech	4

HUMANITIES (choose one – 4 hours required)

ENG 200	Survey of American Literature	4
HIS 101	United States History: 1865 to the present	4
HUM 102	Intro to Logic & Critical Thinking	4

MATHEMATICS (8 hours required)

MAT 103	Intermediate Algebra	4
MAT 130	Quantitative Literacy	4

PHYSICAL/LIFE SCIENCES (8 hours required – choose BIO or PHY – MBCS students must take BIO)

BIO 119	Environmental Biology	4
BIO 120L	Environmental Biology Lab	4
PHY 109	Physics and Society	4
PHY 110L	Physics Lab	4

SOCIAL/BEHAVIORAL SCIENCES (7 hours required)

PCS 110	College Readiness (required in first quarter)	3
Choose one of the following:		
PSY 107	Psychology	4
SOC 108	Sociology	4
ECN 101	Economic Principles	4

CORE REQUIREMENTS (45 Credits)

MBS 101	Introduction to Medical Billing	4
MBS 102A	Anatomy and Physiology I	4
MBS 103A	Anatomy and Physiology II	4
MBS 104A	Medical Terminology	4
MBS 106A	Introduction to Medical Coding	4
MBS 201A	Medical Billing	4
MBS 202A	Medical Coding for Billers	4
MBS 203B	Computerized Billing and Collections/Reimbursements	2
MBS 206B	Healthcare Regulations and Guidelines	3
MBS 211	Pathophysiology and Pharmacology	4
MBS 212	Advanced Medical Billing	4
MBS 213	Advanced Medical Coding	4

SUPPORT REQUIREMENTS (12 Credits)

BUS 101	Keyboarding	2
BUS 102B	Business Communications	4
BUS 104C	Introduction to Microsoft Office Suite Applications	2
CIS 101	Introduction to Computers and Information Systems	2
MBCS299	Integrative Seminar in Medical Billing/Coding Specialist	2
SRL 101	Skills Reinforcement Lab-I**	
SRL 102	Skills Reinforcement Lab-II**	

“R” indicates a research component that is incorporated into this course to make it Illinois Articulation Initiative (IAI) compatible.

** Skills reinforcement labs are mandatory for all students enrolled in the Medical Billing and Coding Specialist Program. Skills reinforcement lab courses will be offered twice in the duration of the program. First lab course will be offered at the mid-point and the second lab course will be offered in the final quarter of the program.

Midwestern Career College (MCC)

MEDICAL ASSISTING

Diploma Program

Program Learning Outcomes & Course Outline

29 Semester Credit Hours

PROGRAM LEARNING OUTCOMES

1. Provide knowledge and comprehensive training in Anatomy and Physiology of the body structures.
2. Demonstrate knowledge of Pathological conditions and skills in performing routine clinical procedures.
3. Perform entry-level medical assisting with both clinical and administrative duties.
4. Demonstrate the knowledge and skills in Electronic Health Records and Medical Insurance, Billing and Coding.
5. Develop working knowledge in CLIA waived Laboratory procedures such as infection control, sterilization processes, Phlebotomy, Pharmacology.
6. Prepare patients and help physicians in diagnostic procedures and minor surgical procedures performed in clinics.
7. Demonstrate professionalism and effective communication in a healthcare setting.
8. Provide patient care in accordance with laws, policies, and regulations.
9. Demonstrate effective critical thinking skills.

CORE REQUIREMENTS (45 Credits)

PRO103.....Professional Development	2
ALHT113.....Medical Terminology.....	2
ALHT114.....Anatomy & Physiology.....	3.5
DMA115.....Phlebotomy Technician	5
DMA127.....EKG Technician	2.5
ALHT116.....Pathophysiology.....	3
DMA124.....Patient Communication and Electronic Health Records (EHR)	3
DMA125.....Medical Insurance, Billing, and Coding	3
DMA126.....Clinical Medical Assisting.....	5

CURRICULUM MAP

TBI Program: **Medical Billing/Coding Specialist (AAS Degree)**

MCC Program: **Medical Assisting (Diploma)**

CORE/SUPPORT COURSES (57 Credits)

TBI Curriculum		Prerequisites	Quarter Credit Hours	MCC Curriculum
CORE / SUPPORT REQUIREMENTS	MBS 101 – Introduction to Medical Billing		4	DMA125
	MBS 102A – Anatomy and Physiology I		4	ALHT114
	MBS 103A – Anatomy and Physiology II	MBS102A	4	-
	MBS 104A – Medical Terminology	MBS103A	4	ALHT113
	MBS 106AvIntroduction to Medical Coding	MBS104A	4	-
	MBS 201A – Medical Billing	MBS101	4	-
	MBS 202A – Medical Coding for Billers	MBS106A	4	-
	MBS 203B – Computerized Billing and Collections/Reimbursements	MBS101, MBS102A	2	-
	MBS 206B – Healthcare Regulations and Guidelines	MBS 101, MBS102A, MBS106A	3	-
	MBS 211 – Pathophysiology and Pharmacology	MBS103A, MBS104A	4	ALHT105*, ALHT115*, ALHT116
	MBS 212 – Advanced Medical Billing	MBS101, MBS106A, MBS201A	4	
	MBS 213 – Advanced Medical Coding	MBS201A, MBS202A	4	
	BUS 101 – Keyboarding		2	
	BUS 102B – Business Communications		4	
	BUS 104C – Introduction to Microsoft Office Suite Applications		2	
	CIS 101 – Introduction to Computers and Information Systems		2	
	MBCS299 – Integrative Seminar in Medical Billing and Coding Specialist		2	
	SRL 101 – Skills Reinforcement Lab-I**		-	
SRL 102 – Skills Reinforcement Lab-II**		-		

* Course offered by MCC but not part of the Medical Assisting program.

CURRICULUM MAP

TBI Program: **General Education Courses**

MCC Program: **General Education Courses**

GENERAL EDUCATION COURSES

All beginning first-year students enrolled in the Associate of Applied Science degree programs at Taylor Business Institute will complete 39 credit hours of general education course work prior to graduation with an associate degree.

Illinois Articulation Initiative (IAI)

General education courses offered at Taylor Business Institute are compatible with the IAI general education courses. Taylor Business Institute is a member institution of the consortium.

Assessment of Student Learning

All general education curricula has integrated rubric for assessment of student learning outcomes. The college-wide learning outcomes assessed through general education coursework are:

1. Demonstrate preparedness for further college study and life-long learning.
2. Communicate effectively both orally and in writing.
3. Use critical thinking as a response to exposure to information and ideas.
4. Master quantitative skills which can be applied in a variety of contexts.

TBI Curriculum		Prerequisites	Quarter Credit Hours	MCC Curriculum
Humanities / Communication	ENG101 – English Composition I (IAI GE Course C1900, C1901)	COM099 and COM100 or 80 or above in Reading Comprehension and 70 or above in Sentence Skills on Accuplacer test.	4	ENG114
	ENG102R – English Composition II (IAI GE Course C1901R, C1900R)	ENG101	4	-
	ENG200 – Survey of American Literature (IAI GE Course H3914)	ENG102R	4	-
	HIS101 – United States History: 1865 to the present	-	4	-
	HUM102 – Introduction to Logic & Critical Thinking (IAI GE Course H4906)	-	4	HUM115
	SPH101 – Speech (IAI GE Course C2900)	-	4	ENG115

CURRICULUM MAP

TBI Program: **Medical Billing/Coding Specialist (AAS Degree)**

MCC Program: **Medical Assisting (Diploma)**

GENERAL EDUCATION COURSES (Contd...)

TBI Curriculum		Prerequisites	Quarter Credit Hours	MCC Curriculum
Math	MAT103 – Intermediate Algebra (IAI GE Course M1904)	MAT100 or 60 or above in Arithmetic on Accuplacer test.	4	MAT113
	MAT130 – Quantitative Literacy (IAI GE Course M1901)	MAT103	4	-
Social and Behavioral Sciences	PCS110 – College Readiness Required	-	3	-
	ECN101 – Economic Principles (IAI GE Course S3900)	-	4	-
	PSY107 – Psychology (IAI GE Course S6900)	-	4	SYC114
	SOC108 – Sociology (IAI GE Course S7900)	-	4	-
Physical and Life Sciences	BIO119 – Environmental Biology (IAI GE Course L1905)	-	4	-
	BIO120L – Environmental Biology Lab (IAI GE Course L1905L)	-	4	-
	PHY109 – Physics and Society (IAI GE Course P1901)	-	4	PHY101
	PHY110L – Physics Lab (IAI GE Course P1901L)	-	4	-

Developmental Coursework: Students who do not meet the admissions criteria for placement into college-level humanities/communications and/or arithmetic coursework are required to complete the developmental courses listed below:

1. COM099 – Developing Critical Reading Skills
2. COM100 – Basic Writing and Oral Communication
3. MAT100 – Foundations of Mathematics

Exhibit-B

COST ADDENDUM

related to the

MEMORANDUM OF UNDERSTANDING / AGREEMENT OF COOPERATION

between

TAYLOR BUSINESS INSTITUTE

and

MIDWESTERN CAREER COLLEGE

for

**The Development of Academic Cooperation in
General Education and Allied Health Programming**

Item	Cost Per Student
Tuition – All Coursework	\$270 per credit hour
Book Rental Fee*	\$250 per quarter
Technology Fee	\$25 per quarter
Library Fee	\$25 per quarter

* Students may also purchase their own books. List of textbooks required can be obtained from the bookstore or education office.