



Credit Hour Definition

Academic units offering courses for Taylor Business Institute academic credit must adhere to the federal definition of a credit hour for the assignment of credit hours earned per course.

Federal Credit Hour Definition

A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

(1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours. 34CFR 600.2 (11/1/2010)

Assigning Credit Hours

Course Credit Hours*	Total Course Contact Hours†	Weeks of Instruction‡	Hours of Organized Instruction Per Week	Weekly Hours of Expected Student Work Apart from Instruction Time	Total Hours of Expected Student Work Apart from Instruction Time
2	40	10	4	8	80
3	40	10	4	8	80
4	40	10	4	8	80
Mastering the material for each class will require you to spend 80 hours studying outside of class. The outside work and study include reading, lab, field trip, Cengage, service-learning and research assignments.					
* This contact hour/student work expectations calculator may not apply to independent study, service learning, and externships.					
† Contact Hours based on 50 min classroom period (1 contact hour = 50 minutes)					
‡ Based on academic calendar definition of 10-week full term including finals week					

An equivalent amount of work is required in courses and academic activities where direct instruction is not the primary mode of learning, such as online and hybrid courses, laboratory work, independent study, externships, practica, etc. Credits will be awarded on the basis of documented learning objectives, expected learning outcomes, and student workload expectations within a specified period of academically engaged time.

Credit hours assigned to a course delivered online must equal the number of credit hours for the same course delivered face-to-face. An online course credit hour requires 4 hours of student work for each week and this work can include reading, research, online discussion and instruction, assigned group activities and preparation of papers or presentations.